

## Application Form to Amend Signature Specimen Card

Date: \_\_\_\_\_

To: The Shanghai Commercial & Savings Bank, Ltd., Singapore Branch (the “**Bank**”):

The Applicant hereby applies to and requests the Bank to effect the following changes to the following account(s) below, and encloses herewith the relevant supporting documents.

- Singapore Dollar Current Account - Account No.:
- Foreign Currency Account - Account No:
- Others :

(Note: If more than one (1) account is selected, please use a separate application form if the new Account Holder/ Specimen Signature/ Authorised Signatory for each of the above selected accounts is different)

Please effect the following changes to the above selected account(s):

- Change of Authorised Signatories with the specimen signature of \_\_\_\_\_:  
Supporting documents: the identification documents (NRIC or Passport) of Authorised Signatories for verification.
- Additional Authorised Signatories with the specimen signature of \_\_\_\_\_:  
Supporting documents: the identification documents (NRIC or Passport) of Authorised Signatories for verification.
- Change of Name of the Account Holder:  
Supporting documents: if it is a corporate holder, (i) shareholders’ resolutions or minutes of shareholders’ meeting dated \_\_\_\_\_ passing the resolution on the company’s change of name; (ii) board resolutions or minutes of board meeting dated \_\_\_\_\_ passing the resolution on the company’s change of name; and (iii) business profile dated \_\_\_\_\_; or if it is an individual holder, Deed Poll dated \_\_\_\_\_ with the updated identification card or passport.
- Change of Specimen Signature(s) of Authorised Signatories as follows:

Name of the Authorised Signatories	Revised Specimen Signature

Others:  
\_\_\_\_\_



處處為您著想……

**上海商業儲蓄銀行**

THE SHANGHAI COMMERCIAL & SAVINGS BANK, LTD.

The above change(s) shall be effected on \_\_\_\_\_ and adopted for all subsequent dealings with the Bank, **but all documents including but not limited to the agreements and guarantees entered into by the Applicant prior to such changes taking effect shall remain valid**, and the Applicant hereby unconditionally and irrevocably undertakes with the Bank that he/she/they shall be wholly liable to the Bank for any loss or liabilities whatsoever sustained by the Bank as a result of effecting the above changes.

Yours sincerely,

\_\_\_\_\_  
Authorised person

Name:

Title:

Company/ Firm:

For Bank's Use Only

Verified by	Customer Service Officer	Senior Customer Service Officer	Operations Manager
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